Payment Options and Fees Policies

One annual invoice is emailed at the commencement of Term 1 for the full year's fees. Statements are issued via email quarterly or on request.

Payment of school fees must be by direct debit arranged through the College.

College fees may be paid by one of the following options:

Option 1: Direct Debit Instalments *Preferred Option*
Quarterly, monthly, fortnightly or weekly payments, between 15 February and 15 November by direct debit. *Note: This option is only available by selecting an online instalment plan in Compass when you receive your fee statement. Payments may be made by credit card (Mastercard/Visa only) or direct debit from a nominated bank account. The instalment plan must be set up by the parent or carer through Compass, with the final instalment paid before 15 November. Payment from a bank account will require an application to be made to your bank, through the online portal.*
Option 2: Payment in Full at Commencement of Year
Payment of the full invoice by 15 February will attract a $250 discount per student with a maximum of $500 discount per family. This discount applies only where the entire fees for the student and ***all*** siblings are paid in full by 15 February, by EFT, through CompassPay, or by cheque.
Option 3: Payment in Three Instalments
If a Direct Debit arrangement is not in place, payment of the account must be paid in three equal instalments. One third of the total bill will be due: 15 February 15 May 15 August Payments may be made by EFT, cash or cheque. Each instalment is estimated at $8,000 per student but may vary for subject fees and where sibling discounts apply.

Holding Payments and Declined Payments

Direct Debit payments may be put on hold for a maximum of one month only if requested in writing and approved under special circumstances. Any missed payments (requested, or declined auto payments), must be made up in full prior to the next scheduled payment date or by increasing all future instalments. Final payment of accounts on Direct Debit schedules must be made in full by 15 November.

Notice of Withdrawal

Should the student leave the College, one full term's notice of this intention is to be provided in writing to the College Registrar. Where this notice is not given, one full term's fees will be billed in lieu of such notice. This is a genuine pre-estimate of the College's loss.

Overdue Accounts

Parents are reminded that fees are payable in accordance with our payment terms. In line with the College Fees Policy, overdue accounts will be followed up and may ultimately be transferred to a collection agency unless an alternate payment arrangement is agreed to with the Finance Department.

Students may be ineligible for optional/extra-curricular programs when payment arrangements are not honoured and communication is not maintained. We encourage any parent experiencing fee paying difficulties to email fees@stellamaris.nsw.edu.au or call 9976 1812 / 9976 1813.

Edstart – Extended fee payment arrangements

Families in need of an extended payment plan beyond the current school year may consider contacting Edstart at edstart.com.au/stellamaris or 1300 139 445.

Disclaimer: Stella Maris College do not provide any recommendations, brokering or advice services, nor do we receive referral fees, commissions or other remuneration from Edstart.